

Foreign Student
Guide

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Foreword

Welcome to the Warsaw University of Technology!

The guide in Your hands was created in order to help You to deal with formalities during Your stay in Poland. You will find here basic information about our university and student life.

We hope You will quickly adapt at the Warsaw University of Technology and studying here will become one of Your nicest memories.

Students' Union
of the Warsaw University of Technology

Formalities



Legalization of residence

Every student who starts studying in Poland has to fulfil formalities listed below. It is very important! It is advisable to do it as quickly as possible to avoid unpleasant surprises.

Obligation of registration

After arriving to Poland foreigners are obliged to register themselves in the city hall for a temporary residence, with the address they are staying at, no later than on 4th day after their arrival. If a foreigner lives in a dormitory all the formalities are completed by the University. Certificate of registration is required during the procedures of legalization of residence.

Foreign students who ARE NOT citizens of European Union countries must obtain a Residence Permit.

Rules:

- You need to apply for the card to the Voivode at least 45 days before the expiry date of Your visa or previous permission.
- Once the application is accepted the procedure of legislation is started.
- Documents ought to be filled out in Polish.
- Originals of the documents should be accessible for insight.
- Document ought to be translated by a certified translator or the consul.
- The application form must be filled in with capital letters in Polish so that it is legible.

Authorization: You can be represented by an attorney; such authorization must be certified by a notary.

You must collect the card in person.

Foreigners may obtain a Residence Permit after indicating circumstances which entitle them for a longer than 3-months stay on the territory of Poland. This includes studies in our country and occupational probation.

Required documents:

- 4 copies of filled application form for temporary residence (for fixed time)*
- 4 valid, colour photographs (size 4,5 x 3,5cm each); a person should not be wearing any headgear, nor glasses with dark lenses; the photographs ought to show the left profile with the left ear of the person, face of the person should be evenly exposed (it is advised to attach one additional photograph in order to facilitate the procedure)
- valid travel document (2 copies)
- confirmation of temporary accommodation
- certificate of studies origin or continuation at a Polish state or private university with expected time of graduation
- documents of confirmation that person's financial resources are sufficient to cover residence expenditures
- certificate of medical insurance policy
- legal title of living space and confirmation of accommodation costs.

Application forms are available on the website

<http://www.mazowsze.uw.gov.pl/pdf.php?id=277>

Obligatory fee:

The fee must be paid while applying for residence permit. Currently it amounts to 340 PLN and should be transferred to the bank account:

Urząd Dzielnicy Śródmieście
Miasta Stołecznego Warszawy
ul. Nowogrodzka 43
00-950 WARSZAWA
BANK PEKAO S.A VO w Warszawie
45-1240 1066-1111 0010 0317 1881

Foreign students who ARE citizens of European Union countries

Rules:

- UE citizens should apply for residence registration no later than on the 4th day after their arrival to Poland. Breaking this deadline may cause penalties.
- Foreigner (EU) who has obtained a residence permit, settlement permit or a permit for long-term residence is exempted from obligation of residence registration.

Citizens of EU countries have the right to stay in Poland longer than 3-months in case of studying or occupational training within the area of the Republic of Poland.

Required documents:

- an application form filled out in Polish (procedure will go much quicker if You submit 2 additional copies of this form)
- copy of a travel document or another document ascertaining the identity and citizenship of a foreigner
- certificate of medical insurance policy
- declaration of having financial resources sufficient to cover residence expenditures without the necessity of welfare benefits
- certificate issued by the university

While collecting the certificate of residence registration, foreigners who are citizens of UE must present a valid copy of a travel document or another document ascertaining the identity and citizenship as well as proof of 1 PLN fee payment. The fee may be paid at the cash-desk at the department of Mazowiecki Urząd Wojewódzki (address : Pl. Bankowy 3/5, room 68) or transferred to the bank account:

Mazowiecki Urząd Wojewódzki
Wydział Organizacyjno-Administracyjny
NBP O/O Warszawa
83 1010 1010 0137 1022 3100 0000

All the information about current procedures concerning legalisation of residence is available on the website in Polish: www.mazowsze.uw.gov.pl/wso or in English: intl.mazowieckie.pl/en.

Medical insurance

Every student is responsible for his or her own medical insurance. If You forget about this formality You will have to cover all the costs of possible medical treatment, which unfortunately are relatively high.

The foreign students, foreign participants of PhD studies or foreign graduated students who have the obligatory job seniority in Poland and who **are not** citizens of European Union countries or EFTA countries can obtain voluntary medical insurance.

In order to obtain a voluntary medical insurance a student must fill in the necessary documents in the National Health Fund (NFZ) and in the Social Insurance Institution (ZUS).

How to obtain a voluntary medical insurance policy?

A person who wants to obtain a voluntary medical insurance should apply to an appropriate department of the National Health Fund, where all required forms are available. Next step is to sign an agreement with the NFZ. The cost of a voluntary medical insurance is **about 37,80 PLN** per month. No later than 7 days after signing the agreement a student should submit the ZUS ZZA document to the Social Insurance Institution (ZUS) with voluntary medical insurance code (24 10 XX). After dealing with these formalities a student should present the medical insurance agreement and authentication of the ZUS application to an appropriate Dean's Office or to the PhD studies office. This action is necessary for charging the insurance premiums.

Additional information about medical insurance:

Central Office of the National Health Fund – The International Affairs Office
ul. Grójecka 186, 02-390 Warsaw; tel. +48 (22) 572 62 68; fax +48 (22) 572 63 19
e-mail: ca17@nfz.gov.pl

- Foreign students who are citizens of European Union countries or EFTA countries are entitled to take advantage of medical treatment on the basis of the European Health Insurance Card – EKUZ (if they have medical insurance in their country of origin);
- Foreign students who have Polish origin (a document from the consulate in the country of birth that certifies Polish origin is obligatory) all the insurance premiums will be paid by the university; a student should sign a contract with National Health Fund;
- In cases not listed above the insurance premiums must be paid by a student by the 15th day of every month.

When does the medical insurance expire?

The obligatory medical insurance expires automatically four months after graduation or when a student is expelled from the university.

The voluntary medical insurance expires with the last day of the contract or after one month of not paying premiums. The voluntary medical insurance expires also when a student changes medical insurance to obligatory one.

A thing to remember before going to study abroad: medical insurance does not include the after-effects of accidents. Therefore it is worth to buy an accident insurance.



Foreign students who ARE NOT citizens of EU countries, Iceland, Lichtenstein, Norway or Switzerland

Such students need a permission to work. Such permission is given by Wojewódzki Urząd Pracy (Voivodship Labour Office) in Warsaw. Student's employer has to apply for the permission. The whole procedure doesn't take longer than one month (in most cases is much shorter).

Remember: Foreign students have the right to work without a permission for no longer than 3 months during summer holiday.

All the details about rules, restrictions and procedures concerning permissions are available on the website:

<http://www.wup.mazowsze.pl/index.php?id=cudzoziemcy/cudzoziemcy>.

Foreign students who ARE citizens of EU countries, Iceland, Lichtenstein, Norway or Switzerland

THERE ARE NO RESTRICTIONS for students who are citizens of member countries of the European Economic Area: Sweden, Great Britain, Ireland, Cyprus, Czech Republic, Estonia, Lithuania, Latvia, Slovenia, Malta, Slovakia and Hungary

Citizens of countries listed above must meet some requirements before undertaking a job, though:

- Residence permit is required
- Application to the appropriate office to obtain a temporary PESEL (identification number). The application form is available on website: http://www.ms-wia.gov.pl/crp_pesel.html

Application to the labour office for the NIP-3 form and obtaining NIP (Taxpayer Identification Number).

Students from countries whose citizens' rights are limited on Polish labour market

Students from these countries need a permission to work.

Remember: Foreign students have the right to work without a permission for no longer than 3 months during summer holiday.

All the details about rules, restrictions and procedures concerning permissions are available on the website: <http://www.wup.mazowsze.pl/index.php?id=cudzoziemcy/cudzoziemcy>.



Warsaw University of Technology

About WUT

Warsaw University of Technology functions under its present name since 1915. Nevertheless, history of the University dates back to 1826, when the Preparatory School to the Polytechnic Institute was established. Today it is one of the best Polish universities and the best technical university with more than 30 thousand students. More than 3 thousand professors and teachers pass knowledge and train skills of the young people.

General structure of the university:



Warsaw University of Technology consists of 16 faculties, one college, one centre and a school. Rector with the assistance of vice-rectors does his best so the University could function properly: the teaching process, scientific research, social issues (dormitories, scholarships) and finances. At each faculty such matters lie in the hands of deans and vice-deans, while in college or centre – in the hands of directors and vice-directors.



At each faculty and college there are different rules and customs. Sometimes You may feel confused and need help: You want to know how to postpone Your exam, how to talk to the professor. Where should You look for help? It is worth to find the office of Students' Union Faculty Council (WRS)- representatives of Students' Union at Your faculty or college. You can always get some advice there. Nevertheless there are matters that You have to remember about yourself.

Dean's office

Here You can find information about Your timetable, programme of studies dates of exams. In the office You can go through all formalities concerning dormitories, scholarships, certificates and documents You need.

It is recommended to visit the Dean's office regularly, even once a week, since this is the place where all the announcements are being made and information concerning studies are placed. Remember to check the opening hours of Dean's office. Otherwise You could come to the faculty building just to find out, that the office is closed. Also remember: even if You find the people working in the office not very friendly, don't get mad about it – everybody has a bad day from time to time. In case of problems You can't handle yourself, ask colleagues from Students' Union for help. And another important thing is a smile. A single smile can save You a lot of time and effort.

Deans

The Dean is 'in charge' of the whole faculty. In managing the faculty he is assisted by the vice-deans. During Your studies You'll meet at least two of them. Vice-dean responsible for Student Affairs takes care of all the social issues concerning students (scholarships, dormitories etc.). This is the person You can ask for help in case of problems with Your lecturer, examinations, passing some classes. Vice-dean responsible for Studies takes care of educational and teaching process at the faculty. He approves decisions of dismissing students, accepts conditional registration for the next semester and allows reduction of some charges for failed classes.

Examinations

There are three exam sessions in each academic year: winter, summer and autumn examinations. Every student has the right to take up to two exam opportunities for each examination subject: chosen from two in winter or summer and one in autumn. Each exam session lasts two weeks. Exams are scheduled by lecturers

in the end of the semester. The timetable of exams is also available in the Dean's office and on the faculty's website. Dates of exams are usually announced two or three weeks before examination. If You know them early enough, You can plan the pace of the preparations.

Exam sessions in this academic year:

- Winter examinations: January 30, 2008 – February 12, 2008
- Summer examinations: June 17, 2008 – June 30, 2008
- Autumn examinations: September 2, 2008 – September 19, 2008

Calendar of the academic year

According to the decree of the Rector of Warsaw University of Technology the calendar of academic year 2007/08 is as follows:

- October 1, 2007 – official inauguration of the academic year
- October 2, 2007 – first day of winter semester
- November 2, 2007 – day off
- November 15, 2007 – The Day of Warsaw University of Technology – day off
- December 24, 2007 – first day of winter holiday
- January 2, 2008 – last day of winter holiday
- January 29, 2008 – last day of winter semester
- January 30, 2008 – beginning of winter examinations
- February 12, 2008 – end of winter examinations
- February 13, 2008 – beginning of holiday between two semesters
- February 21, 2008 – beginning of summer semester
- March 21, 2008 – beginning of spring holiday
- March 26, 2008 – first classes after spring holiday
- May 2, 2008 – day off
- May 16, 2008 – Juvenalia (Student Day)– day off
- May 23, 2008 – day off
- June 16, 2008 – last day of summer semester
- June 17, 2008 – beginning of summer examinations
- June 30, 2008 – end of summer examinations
- July 1, 2008 – beginning of summer holiday
- August 29, 2008 – last day of summer holiday
- September 2, 2008 – beginning of autumn examinations
- September 19, 2008 – end of autumn examinations
- September 22, 2008 – beginning of registration period
- September 29, 2008 – end of registration period
- September 30, 2008 – end of academic year

Moreover:

- November 13, 2007 (Tuesday) – classes for missing Thursday
- March 19, 2008 (Wednesday) – classes for missing Friday
- April 28, 2008 (Monday) – classes for missing Friday

Scholarships

Foreign students **who are** citizens of European Union countries or citizens of EFTA countries can apply for following scholarships:

- scientific scholarship (for excellent results during studies);
- scholarship for excellent sport results;
- scholarships for disabled students.

Students from EU or EFTA countries have the same rights to apply for scholarships listed above as Polish students.

Foreign students **who are not** citizens of European Union countries or citizens of EFTA countries cannot apply for the scholarships listed above. Nevertheless, they can apply for the Rector's prize for excellent results in studies or sport.

Foreign students are not entitled to obtain social scholarship and subsistence allowance.

To obtain a scholarship first visit the website www.polibuda.info/stypendia, download the application form and fill it in. The filled form should be submitted to the Dean's Office at the beginning of the academic year. **Remember:** some faculties do not require the procedure of applying for the scientific scholarships. Nevertheless, to obtain the scholarship You need to be registered as a student of a particular faculty.

Every student who does not receive a scholarship can appeal to a special commission. The commission can change the decision of the Dean's Office.

All the necessary information You can get in the Dean's Office at Your faculty.



Libraries

Main Library

Departments of the Main Library listed below are located in the Main Building of the Warsaw University of Technology.

- ☛ Lending Library for Employees, [room 69](#); wypnauk@bg.pw.edu.pl
- ☛ Lending Library (for employees and PhD students), [room 69](#); wypmb@bg.pw.edu.pl
- ☛ Lending Library for Students, [room 71](#)
- ☛ Lending Library for Students with free access to the book collection, [room 71a](#)
- ☛ Xerox-copier, [room 161 A](#); kserobg@bg.pw.edu.pl
- ☛ Centre of Scientific Information, [room 161 B and C](#); oin@bg.pw.edu.pl
- ☛ Scientific and Technical Information Network – STN International, [room 161 D](#); stn@bg.pw.edu.pl
- ☛ Catalogue room (training room), [room 162 A](#)
- ☛ Reading Room of Periodicals, [room 242](#); oddzczas@bg.pw.edu.pl
- ☛ Entresol, [room 243](#); antresola@bg.pw.edu.pl
- ☛ General Reading Room, [room 336](#); czytelnia@bg.pw.edu.pl

Branches of Main Library and libraries of dormitories

- ☛ ul. Narbutta 86
II floor, room 206, 216; tel. 234-82-29, 849-93-50; e-mail: filiabg@bg.pw.edu.pl
- ☛ Library at the Faculty of Chemistry
ul. Noakowskiego 3; e-mail: bwch@ch.pw.edu.pl
- ☛ Library at the School of Social and Technical Sciences in Płock
ul. Łukasiewicza 17; 09-400 Płock; tel. (0-24) 367-21-22
- ☛ Library in the dormitory Akademik
ul. Akademicka 5, room 294; tel. 234-44-24
- ☛ Library in the dormitory Babilon
ul. Kopińska 12/16; tel. 234-40-05
- ☛ Library in the dormitory Żaczek
ul. Wołoska 141a; tel. 234-87-51

Apart from the branches listed above there are libraries and reading rooms at each faculty and vast of the institutes. More information about addresses and opening hours of libraries are available on the website of the Main Library www.bg.pw.edu.pl.

Student life



Accommodation

Dormitories of WUT

Students of the Warsaw University of Technology live in 11 dormitories.

Akademik, Bratniak-Muszelka, Pineska, Tulipan and **Babilon** form a complex of dormitories placed on Narutowicz Square(pl. Narutowicza). Students live in single, double or triple rooms (Akademik) or in segments consisting of two or three rooms (other dorms). They have a gym, swimming pool, library, TV room, ballroom and laundry available. These dormitories are easy to reach from the WUT main campus (tram routes: 15, 36, 47) and from the downtown – bus, tram and the underground stop “Centrum” (tram routes: 7, 9, 25, 44, bus routes: 517, 523).

Mikrus and **Riviera** are located near the main campus of WUT. Although Riviera is the most expensive dormitory it presents the highest standard. Students live in two-room segments. 6 students share one bathroom, toilet and a kitchen. In Mikrus there are a lot of double and triple and a few of single rooms. All the students that live on the same floor share a bathroom, toilet and kitchen. Students that live in Mikrus and Riviera can take advantage of a gym, ‘silent’ rooms (for studying), laundries and ballrooms. The easiest way to get to Mikrus and Riviera is by the underground or by any bus that stops at the underground station “Politechnika”.

Tatrzańska is situated farther from the Warsaw University of Technology Central Area than other dormitories, on Tatrzańska Street (ul. Tatrzańska). Students live in small double rooms, and they have laundries and ballrooms available. You can get to Tatrzańska by bus (131, 359, 522 from the bus stop ‘Metro Politechnika’). You should get off at the stop ‘Stępińska’.

Ustronie can be found on Księcia Janusza Street (Wola district). In double and triple rooms live students of the Faculty of Electronics and Information Technology. The main facilities are the tv-watching room and table-tennis room. You can get to Ustronie by bus (109 from the central train station [“Dworzec Centralny”], 171, 410 from the city centre and 523 from the ‘Metro Politechnika’ bus stop. You should get off at the stop ‘Ciołka’.

Żaczek is located in the southern campus of the Warsaw University of Technology, among students known as 'the South'. Students of Material Engineering, Mechatronics, Faculty of Automotive and Construction Machinery Engineering and Production Engineering inhabit the dormitory. In two-room segments four people share a kitchen and a bathroom. Students have access to a library, computer room, gym, cinema room and laundry. Trams (10, 17 and 33 routes) stop by the dormitory. It is easy to get there by bus (107, 117, 138, 192 routes) as well.

Wcześniak is a dormitory for students from the School of Social and Technical Sciences in Płock (a division of the Warsaw University of Technology).

Every room or segment has a telephone with unique number. All the telephone numbers are available on particular dormitory's website. To call the dormitory from WUT, You just dial the four- number extension. Otherwise You have to dial the 234 prefix before the extension.

Addresses and telephones

- **Akademik** – ul. Akademicka 5; 02-031 Warsaw
tel. (+4822) 234-44-16; (+4822) 822-25-23; fax (+4822) 822-06-76
akademik@ds.pw.edu.pl
- **Babilon** – ul. Kopińska 12/16; 02-031 Warsaw
tel. (+4822) 823-28-36; (+4822) 234-40-03; fax (+4822) 668-75-62
babilon@ds.pw.edu.pl
- **Bratniak – Muszelka** – ul. Grójecka 39; 02-031 Warsaw
tel. (+4822) 822 06 96; (+4822) 234 41 00; (+4822) 822 71 14;
fax (+4822) 822 71 14 ;
bratniak@ds.pw.edu.pl
- **Mikrus** – ul. Waryńskiego 10; 00-631 Warsaw
tel. (+4822) 825 10 99; (+4822) 234 98 61; fax (+4822) 825 10 99
mikrus@ds.pw.edu.pl
- **Tulipan** – ul. Mochnackiego 8; 02-042 Warsaw (entrance: 5 Uniwersytecka Street)
reception desk (+4822) 660-43-00
- **Pineska** – ul. Uniwersytecka 5; 02-036 Warsaw
tel. (+4822) 822 04 22; (+4822) 234 43 00; fax (+4822) 822 17 75
pineska@ds.pw.edu.pl

- 🌊 **Riviera** – ul. Waryńskiego 12; 00-631 Warsaw
tel. (+4822) 825 25 97; (+4822) 234 98 81; fax (+4822) 660 98 82
riviera@ds.pw.edu.pl
- 🌊 **Ustronie** – ul. Księcia Janusza 39; 01-452 Warsaw
tel. (+4822) 836-14-73; (+4822) 836-15-12; (+4822) 836-15-68
- 🌊 **Tatrzańska** – ul. Tarzańska 7a; 00-742 Warsaw
tel. (+4822) 841-33-22
- 🌊 **Wcześniak** – ul. Dobrzyńska 5; 09-400 Płock
tel: (+4824) 367-44-01; fax: (+4824) 367-44-04
- 🌊 **Żaczek** – ul. Wołoska 141a; 02-507 Warsaw
tel. (+48) (22) 234 86 06
zaczek@ds.pw.edu.pl

Electronic System of Accommodation

Students at WUT apply for rooms in dormitories using the Electronic System of Accommodation (SEKS – System Elektronicznego Kwaterowania Studentów): www.kwaterunek.pw.edu.pl.

Erasmus students

To get an abode in WUT's dormitory assigned You have to e-mail a scan of a filled application form. You can find it on the webpage of Erasmus Student Network of WUT (www.polibuda.info/esn), e-mail address: dormitory@samo-rzad.pw.edu.pl.

You must also send the paper form with other documents concerning Your exchange program. Deadline is August 30th. After a few days You will get confirmation of accommodation assignment in a dormitory.

Details about exact deadlines will be sent to each student with accommodation confirmation.

- 🌊 Winter semester – registration period is at the end of September
- 🌊 Summer semester – registration period is in second half of February

Exact dates for every year are available on the website of Erasmus Student Network of WUT.

Other foreign students

If You want to live in WUT's dormitory at the time of studies You need to emphasise it while filling the recruitment form in. You will receive confirmation of getting a place in a dormitory at the end of August/beginning of September. You can come to register yourself in a dormitory approximately on 27th of September – exact date will be sent to You with the accommodation confirmation.

Living on Your own

Living in dormitories has many advantages. Nevertheless, if You value comfort, peace and quiet You can look for a room or flat for rent. Remember: it is better to rent a flat together with a couple of friends so that few people share the rent.

There are sources, where You can find information about lodgings for students. It is worth to read daily newspapers (like 'Gazeta Wyborcza') or try to find offers via the Internet. Here is a short list of Polish websites, where You can find some advertisements:

- www.bank.stancji.pl – looking through and announcing offers is free of charge; You can choose any city and district in Poland to filter available offers; if You want to contact the author of a particular advertisement You need to log in to the system by giving Your mobile phone number and a password, that is sent to You (it costs 9PLN+ VAT tax to get the password);
- www.stancje.pl – looking through and announcing offers is free of charge; You can choose any city in Poland to filter available offers; if You want to contact the author of particular advertisement You need to send an SMS to the phone number given on the website;
- www.polibuda.info, 'stancje (www.polibuda.info/stancje.php)' – looking through and announcing offers is free of charge; usually it is possible to contact the author of a particular offer.

Feel free to visit the office of the Students' Union of WUT – room 165 in the Main Building. There is a special notebook, where people looking for roommates, flatmates and students to rent their flat leave their advertisements. When You get to the office, just ask about the notebook.

Price of a flat or a room depends on its size and location. The prices vary from 300 PLN per person in districts placed far from the downtown or on the right bank of Vistula (Tarchomin, Żoliborz, Ochota, Praga) to 500- 700 PLN per person near the city centre. Remember: it is possible to negotiate the price with the owner of the flat and maybe pay less than it was given in an advertisement.



Polish cuisine is very similar to the cuisine of its neighbouring countries. The products that are usually served on Polish tables are: potatoes, cabbage, meat (pork, beef and fowl), dairy and flour products.

The most popular dishes of Polish cuisine are:

- Pork chop with potatoes and cabbage
- Knuckle of pork with potatoes
- Gołąbki – minced meat (sometimes with rice) wrapped in cabbage leaves
- Bigos – cabbage with meat, sausage, mushrooms, dried plums and spices
- Pierogi – stuffed dumplings with meat, cabbage and mushrooms, cheese or fruit
- Soups: beetroot soup, cabbage soup, barley soup, chicken soup, tomato soup
- Polish cakes: fruit cake, cheesecake, gingerbread, poppy-seed cake
- As a dessert You should try: pączki (doughnuts) and faworki

Nowadays, mainly in big cities, dishes from other countries are becoming more popular: Italian, Chinese, Vietnamese and Turkish etc.

Tasty and relatively cheap food is what the students like the most. Below You will find addresses of bars and restaurants near the Warsaw University of Technology and prices of some dishes.

• Central Canteen of WUT (ul. Filtrowa 2)
dinners – 11 PLN

• Pizza przy Politechnice (ul.Noakowskiego 12)
pizza 30 cm – from 11 to 24 PLN • pizza 40 cm – from 14 to 30 PLN • slice of pizza – 4 PLN • pasta – from 14 to 19 PLN • salad – from 13 to 19 PLN • soup – 7 PLN

• Drukarnia Café Bar (ul. Noakowskiego 12)
dish of the day (soup and main course) – 15 PLN • pancakes – from 6 to 12 PLN • soup – from 5 to 8 PLN • salad – from 9 to 15 PLN

• Bufet (Material Engineering Building)
pancakes with fruits – 11,00 PLN • cucumber soup- 4,00 PLN • goulash with noodles and salad – 11,00 PLN • pork chop with potatoes and salad – 11,00 PLN • dumplings with salad – 10,50 PLN • sandwich – 2,5 PLN

Queen Kebab – Turkish Dishes (ul. Noakowskiego 12)

standard kebab- 7 PLN • kebab with cheese- 8 PLN • kebab with extra meat- 9 PLN • kebab extra large- 10 PLN • kebab XXL- 12 PLN

Cheops Grill Bar (pl. Politechniki)

kebab (traditional)- 7 PLN • super kebab (with extra cheese)- 8 PLN • extra kebab (with extra cheese and grilled vegetables)- 9 PLN

Leniwa Gospodyni (ul. Nowowiejska 12/18)

soups- from 2 PLN to 5 PLN • gołąbek – 4,2 PLN • goulash – 31 PLN/kg

The cheapest dinners are offered by so called ‘milk bars’ and Vietnamese bars. Below You will find addresses to some milk bars and prices of some dishes:

Barbakan (ul. Mostowa 27/29)

pancakes 1,79 PLN • tomato soup 2,00 PLN • fruit soup 2,00 PLN • compote 1,00 PLN • rice with apple 3,00 PLN • rissole 4,00 PLN

Rusałka (ul. Floriańska 14)

pancakes 2,50 PLN • tomato soup 1,50 PLN • beetroot soup 1,00 PLN • potatoes 1,50 PLN • Bigos 3,50 PLN

Złota Kurka (ul. Marszałkowska 55/73)

scrambled eggs 1,50 PLN • rissole 4,30 PLN

Uniwersytecki (ul. Krakowskie Przedmieście 20/22)

tomato soup 1,23 PLN • dumplings filled with meat 3,26 PLN • Bigos 3,26 PLN

Gdański (ul. Generała Andersa 33)

tomato soup 1,84 PLN • dumplings 4,39 PLN • Rice with apple 2,13 PLN • rissole 4,10 PLN

Health care

In case You get ill, this guide contains addresses of clinics, ambulance service departments and pharmacies open 24h a day.

Warsaw Private Medical Care Health Information

24 hour duty, tel. (022) 827-89-62, (022) 826-83-00,

Emergency Ambulance Service

999, from mobile *112

Emergency Services:

- 0 Department Śródmieście, ul. Poznańska 22;
- I Department Praga Południe, ul. Grenadierów 34;
- II Department Wola, ul. Górczewska 27/35;
- III Department Mokotów, ul. Puławska 120;
- IV Department Żoliborz, ul. Wrzeciono 41;
- IV Bis Department Marymont, ul. Słowackiego 52/54;
- V Department Praga Północ, ul. Brzeska 12;
- VI Department Ochota, ul. Joteyki 9;
- VII Department Ursynów, ul. Jastrzębowskiego 22;
- VII Bis Department Wilanów, ul. Morszyńska 33;
- VIII Department Ursus, ul. Sosnkowskiego 18;
- IX Department Bemowo, ul. Kartezjusza 2;
- X Department Białołęka, ul. Marywilska 44;
- XI Department Targówek, ul. Łojewska 6;
- XII Department Międzylesie, al. Dzieci Polskich 20.

Accident report

24 hour duty tel: 628-24-24 to 27

Ambulatories

Samodzielny Zespół Publicznych Zakładów Opieki Zdrowotnej dla Szkół

Wyższych (Clinic for university and high school students)

ul. Mochnackiego 10, tel. 823-45-73, 659-77-38; Mon-Fri: 7:30-19:00

Specialized Clinic

ul. Mochnackiego 10, Registration tel. 659-77-38, Mon-Fri: 7:30-19:00

Ambulatory by WUT

ul. Waryńskiego 10a (between „Mikrus” and „Riviera” dormitories)

Registration tel. 234-53-25, 825-51-07, Mon-Fri: 8:00-19:00

Ambulatory by WUT

ul. Narbutta 85, Registration: tel. 234-84-27, 849-96-18, Mon-Fri. 7:30-15:00

**Wojewódzkie Centrum Stomatologii Samodzielny Publiczny Zakład Opieki
Zdrowotnej** (District Dentistry Centre)

ul. Nowy Zjazd 1, Registration: tel. 826-94-11 24 hour duty

Pharmacies open 24h / day

Bemowo

'Apteka' – ul. Kartezjusza 2, tel. 683 82 19

Grochów

'Apteka' – al. Waszyngtona 71/72; tel. 810 27 01

Mokotów/ Wilanów

'Apteka przy Willowej' – ul. Puławska 39, tel. 849 37 57, 849 82 05

'Apteka Remedium' – al. Wilanowska 363, tel. 852 33 31

Ochota

'Apteka' – ul. Grójecka 76, tel. 822 08 18

'Apteka' – ul. Banacha 1 (hospital building, block B), tel. 823 64 11 extention
1033

Praga Północ

'Wschodnia' – ul. Kijowska 1 (East Train Station), tel. 818 65 13

'Apteka' – pl. Hallera 9, tel. 619 23 88

Śródmieście

'Apteka' – ul. Pereca 2, tel. 620 91 28

'Na Wilczej' – ul. Wilcza 31, tel. 622 89 71

'Apteka' – Central Train Station (first floor) tel. 825 69 86

'Hit Medica' – ul. Marszałkowska 28; tel. 627 20 64

'Apteka 2000' – ul. Widok 19, tel. 827 35 93

Targówek

'Apteka' –ul. Kondratowicza 11, tel. 811 28 22

Ursynów

'Apteka' – ul. Dembowskiego 8, tel. 643 95 61 – duty from 21.00 to 6.00

'Apteka' – ul. Polinezyjska 8, 641 46 01

Wola

'Apteka Beata' – al. Solidarności 149; tel. 620 08 18

'Apteka Beata' – al. Jana Pawła II 52/54 (corner of ul. Nowolipie), tel. 635 96 26

'Apteka' – ul. Jana Kazimierza 76; tel. 634 01 95

'Apteka' – ul. Leszno 38, tel. 632 13 92

Żoliborz

'Apteka' – ul. Żeromskiego 13, tel. 584 58 04



Students' Union

At the university

All students of the Warsaw University of Technology are the Students' Union. Units of Students' Union are chosen once a year in election and are the official representatives of student society at the University. Members of the Students' Union and authorities of WUT take part in discussions concerning students' rights, obligations and their life at the University.

Members of the Students' Union deal with following issues:

- social issues, scholarships, subsistence allowances, dormitories
- students' cultural life (parties, concerts, going to theatres, Juvenalia and more...)
- sport and tourism (camps for the '0' year students, sailing, skiing, hiking)
- education and teaching (questionnaires concerning the quality of teaching, students' research)
- international issues

If You want to know more details about the Students' Union and its activities, visit our website www.samorzad.pw.edu.pl. You can also visit our office:

STUDENTS' UNION OF WARSAW UNIVERSITY OF TECHNOLOGY

Plac Politechniki 1
Main Building, room 165
Telephone: 234 50 10

Students at the faculty and in the dormitory

Units of Students Union are at every faculty and in every dormitory. Student Union Faculty Council (WRS) is a representative of the student society before the authorities of the faculty. Members of each WRS take care of the integration of students, they organise balls for students of the first and third year, camps and many other events. They offer You a helping hand in case of any problems with Your studies, teachers or adaptation.

There is a person in every WRS that is responsible for foreigners at particular faculty. If You have any problems, find the office of WRS at Your faculty and contact this person – You can ask him or her for help if You need it.

In dormitories there are Councils for the Student Halls of Residence (RM) that are students' representatives before dormitories' administration. Members of

RMs make sure that dormitories are safe and peaceful; take care of laundry rooms, gyms, ballrooms and other facilities for students. They are the people to ask for help in case of any problems with other residents of dormitories or with the administration.



Student organisations

Student organisations

Student organisations take part in cultural, sport and tourist activities of the University. Thanks to them, studying at WUT is not only going to lectures and learning. People who work in such organisations organise discotheques, parties, theatre spectacles, sport competitions, sailing or skiing camps and many other events. Sometimes they arrange courses or training periods for students. At WUT there are a dozen or such organisations, most of them at the level of the university. There are also associations that are active at particular faculties.

Scientific groups

Scientific groups represent students' scientific activity. Members of such organisations are people who want to explore a particular field of science. It doesn't have to be the domain of their studies. Scientific groups organise conferences, case studies and, what's the most important, they realise nationwide and worldwide scientific projects. For example: they construct gliders, robots, and satellites. Moreover, at the Warsaw University of Technology there are scientific groups concentrated on economical issues.

You can find more information about student activity in the brochure about student organisations and scientific groups that is published by the Students' Union every year. Contacts and links to the websites of some organisations are available on www.samorzad.pw.edu.pl in section 'student organisations' (pl.: 'organizacje studenckie').



Useful information

Sports and entertainment

Sport at the University

All students during first 3 years of studies at WUT have to attend physical education classes. In the beginning of an academic year there are meetings

in the building of the College of Physical Education and Sport (ul. Waryńskiego 12, dormitory Riviera) where students are informed about the rules of passing the classes and sport disciplines available to train. Students can choose volleyball, basketball, swimming, gym, football, table tennis, aerobics, skiing, and many more. Sometimes the possibility to practise a particular discipline depends on the faculty. Usually a student passes the classes by presence.

For people who want more sport there are student organisations which activity is associated with sport and tourism. The biggest organisation is Academic Sport Association (AZS) with 35 different sections. Information about the meetings, the timetable of trainings are available on their website www.azspw.pl or in the associations' office (in the building of College of Physical Education and Sport). There are also sailing organisations, for example Students' Sailing Club (SKŻ) or Wimpel. People who like trekking may go to PTTK, Student Club of Beskid Mountain Guides, Academic Tourist Club Maluch or organisation Styki. There is more information about these organisations on the website www.polibuda.info in section 'sport i turystyka/ organizacje'.

If You like travelling to mountains You would probably like to visit a hut of WUT called Koliba in Bieszczady mountains. Students of WUT are entitled to get discounts there.


















Warsaw University of Technology has a couple of sport objects. The main building is the office of the College of Physical Education and Sport where You can play table tennis, use two gyms and a place to train aerobics. Gyms are also in some dormitories.

There are many places to practice sport in Warsaw. One can go to one of the swimming pools (including 'Warszawianka'), sport halls, bowling alleys and many more. There are also two big ice rinks (Torwar and Stegny). Torwar is the hockey ice rink inside the building, while Stegny was made for speed skating. You can rent skates in both Torwar and Stegny. If You like skiing You just must visit Szczyliwice (open all year). It is a little slope with two ski lifts. There is also a place to train tobogganing and You can rent all the equipment. Lovers of fast cars should visit a racetrack for go-karts „Imola” in Piaseczno near Warsaw.

More information about sport objects in Warsaw is available on the website www.polibuda.info in the section 'sport i turystyka/ obiekty sportowe'.

Theatres

Below there are addresses of some Warsaw theatres:

-  **ATENEUM**
ul. Jaracza 2, tel. (0-22) 625-73-30; www.teatrateneum.art.pl
-  **COLLEGIUM NOBILIUM**
ul. Miodowa 22/24, tel. (0-22) 831-02-16 extention 137
-  **DRAMATYCZNY**
Pałac Kultury i Nauki, tel. (0-22) 656-68-44; www.teatrdramatyczny.pl
-  **FILHARONIA NARODOWA**
ul. Jasna 5, tel. (0-22) 55-17-111
-  **KOMEDIA**
ul. Słowackiego 19a, tel. (0-22) 833-68-80; www.komedia.com.pl
-  **KWADRAT**
ul. Czackiego 15/17, tel. (0-22) 826-23-89; www.teatrkwadrat.pl
-  **MAŁY**
ul. Marszałkowska 122, tel. (0-22) 827-50-22; <http://free.polbox.pl/t/teatry/maly.htm>
-  **NARODOWY**
pl. Teatralny 3, tel. (0-22) 692-06-09; www.narodowy.pl
-  **OCHOTY**
ul. Reja 9, tel. (0-22) 825-85-44; www.teatrochoty.art.pl
-  **NA WOLI**
ul. Kasprzaka 22, tel. (0-22) 632-24-78; www.teatrnawoli.pl
-  **POWSZECHNY**
ul. Zamoyskiego 20, tel. (0-22) 818-48-19; www.powszechny.art.pl
-  **POLSKI**
ul. Karasia 2, tel. (0-22) 826-92-71; www.teatr-polski.art.pl
-  **ROMA-TEATR MUZYCZNY**
ul. Nowogrodzka 49, tel. (0-22) 628-03-60; www.teatrroma.pl
-  **RAMPA**
ul. Kołowa 20, tel. (0-22) 679-50-51; www.teatr-rampa.pl
-  **STARA PROCHOFFNIA**
ul. Bolesć 2, tel. (0-22) 635-89-64; www.scenawspolczesna.pl
-  **SCENA PREZENTACJE**
ul. Żelazna 51/53, tel. (0-22) 620-34-90; www.teatrprezentacje.pl
-  **SYRENA**
ul. Litewska 3, tel. (0-22) 628-50-91; www.teatrsyrena.art.pl
-  **STUDIO BUFFO**
ul. Konopnickiej 6, tel. (0-22) 625-47-09; www.studiobuffo.com.pl
-  **TEATR WIELKI – OPERA NARODOWA**
pl. Teatralny 1, tel. (0-22) 826-50-90; www.teatrwielki.pl

ROZMAITOŚCI

ul. Marszałkowska 8, tel. (0-22) 629-87-04; www.rozmaitosci.pl

ŻYDOWSKI

pl. Grzybowski 12/16, tel. (0-22) 620-62-81; www.teatr-zydowski.art.pl

WSPÓŁCZESNY

ul. Mokotowska 13, tel. (0-22) 825-59-79; www.wspolczesny.pl

You can book and buy tickets via Internet:

www.ticketonline.pl

www.bileteria.pl

www.ebilet.pl

Cinemas

You can spend Your free time in one of Warsaw cinemas. Some of them are listed below:

Atlantic

ul. Chmielna 33; tel. (0-22) 828-33-23, (0-22) 827-08-94; www.kinoatlantic.pl

Bajka

ul. Marszałkowska 138, tel. (0-22) 826-69-66; www.bajka.com.pl

Cinema City-Arkadia

al. Jana Pawła II 82, tel. (0-22) 321-21-21; www.cinema-city.pl

Cinema City-Bemowo

ul. Powstańców Śląskich 126 A; tel. (0-22) 560-40-00, group reservations: (0-22) 560-40-01; www.cinema-city.pl, bemowo@cinema-city.pl

Cinema City-Janki

ul. Mszczonowska 3, tel. (0-22) 702-40-00; group reservations: tel. (0-22) 702-40-30; www.cinema-city.pl, janki@cinema-city.pl

Cinema City-Mokotów

ul. Wołoska 12, tel. (0-22) 702-65-00; group reservations: tel. (0-22) 702-65-30; www.cinema-city.pl, mokotow@cinema-city.pl

Cinema City-Promenada

ul. Ostrobramska 75c, tel. (0-22) 702 90 00; www.cinema-city.pl, promenada@cinema-city.pl

Cinema City-Sadyba

ul. Powsińska 31, tel. (0-22) 550-33-33; group reservations: tel. (0-22) 550-33-22; sadyba@cinema-city.pl

Femina









al. Solidarności 115; tel. (0-22) 654-45-45, (0-22) 620-18-10; www.kinoplex.pl

Iluzjon Filмотeki Narodowej

ul. Narbutta 50a, tel. (0-22) 646-12-60; <http://www.fn.org.pl/page/index.php?str=7>

KINO.LAB

Centrum Sztuki Współczesnej, Zamek Ujazdowski; al. Ujazdowskie 6, tel. (0-22) 628-12-71
extention 135; www.csw.art.pl/kino_lab

-  **Kinoteka**
pl. Defilad 1; tel. (0-22) 826-19-61, (0-22) 826-18-73; www.kinoteka.pl
-  **Luna**
ul. Marszałkowska 28, tel. (0-22) 621-78-28; www.kinoluna.pl
-  **Multikino**
al. Komisji Edukacji Narodowej 60; tel. (0-22) 543-52-22; www.multikino.pl, multikino@multikino.pl
-  **Muranów**
ul. gen. Andersa 1, tel. (0-22) 831-03-58, (0-22) 635-25-29, (0-22)635-30-78;
www.muranow.gutekfilm.com.pl
-  **Ochota**
ul. Grójecka 65, tel. (0-22) 822-24-73
-  **Panasonic IMAX**
ul. Powsińska 31; tel. (022) 550 33 33; www.kinoimax.pl
-  **Paradiso**
al. Solidarności 62, tel. 601 298 271; www.solopan.com.pl/linki/paradiso.html
-  **Silver Screen Puławska**
ul. Puławska 17; tel. (0-22) 852-88-88 (reservation); 852-81-11, 852-87-77 (Platinum);
www.silverscreen.com.pl, info@silverscreen.com
-  **Silver Screen Targówek**
ul. Głębocka 15, tel. (0-22) 310-20-00; www.silverscreen.com.pl
-  **Silver Screen Wola**
ul. Górczewska 124, tel. (0-22) 533-46-66; www.silverscreen.com.pl
-  **Wisła**
pl. Wilsona 2, tel. (022) 839 23 65; www.wisla.com.pl

Students with a valid student card are entitled to get a discount. Ticket's price depends on the day of the week – weekend shows are the most expensive. In most of the cinemas You can book tickets by phone or via the Internet, You need to collect them 30 minutes before the show.

Ticket prices varies from 13 PLN to 20 PLN (or more).

Information about the films and cinemas repertoire are available on websites: www.stopklatka.pl, www.webfilm.pl, www.film.onet.pl, www.film.wp.pl.

Galleries and museums

In Your free time You can visit one of the interesting museums or galleries in Warsaw. During the year there are various events organised in Warsaw. If You want to be up to date with the events taking place in Warsaw visit the website www.warsawtour.pl or read daily newspapers.

The most interesting museums in Warsaw are:

The Warsaw Uprising Museum

ul. Grzybowska 79 (entrance from ul. Przyokopowa), tel. 539 79 05, 539 79 06; www.1944.pl

Opening hours:

Monday, Wednesday and Friday: 8.00 am – 6.00 pm

Thursday: 8.00 am – 8.00 pm

Saturday and Sunday: 10.00 am – 6.00 pm

Tuesday – CLOSED

This museum is the youngest museum in Warsaw. It presents events from one of the most important periods during the history of Warsaw. The Museum is filled up with the multimedia techniques and equipment.

Wilanów Poster Museum

ul. St. Kostki Potockiego 10/16, tel. 842 48 48; www.postermuseum.pl

Opening hours:

Tuesday – Sunday: 10:00 am – 4:00 pm

Monday: 12:00 am – 4:00 pm

The Museum boasts one of the largest collections of art posters in the world, consisting of over 55,000 items. It realizes the main series of exhibitions: The Salon of Polish Poster, two years cycle The Masters Of Polish Posters, The Polish Poster History, International Poster Biennale (odd years) and The Masters of Foreign Poster and thematic exhibitions (even years).

HISTORICAL MUSEUM OF THE CITY OF WARSAW

pl. Stary Rynek 28, tel. 635 16 25; www.mhw.pl

Opening hours:

Monday closed

Tuesday- Thursday: 11 am. – 6 pm.

Wednesday -Friday: 10 am. – 3.30 pm.

Saturday, Sunday: 10.30 am. – 4.30 pm.

The Historical Museum of the City of Warsaw was opened in the year 1936. This museum presents the atmosphere of Warsaw over centuries. There are paintings, drawings, prints, and sculptures in the museum's collection.

Łazienki Królewskie

ul. Agrykola 1, tel. 621 62 41; www.lazienki-krolewskie.com

White House – opening hours: Tuesday- Sunday 9 a.m. – 4 p.m.

Palace on the Water – opening hours: Tuesday- Sunday 9 a.m. – 4 p.m.

Old Orangery – opening hours: Tuesday- Sunday 9 a.m. – 4 p.m.,

Tuesday – no admission 9 a.m. – 3.30 p.m.

This royal-park complex is situated in the centre of Warsaw, about ten minutes by foot from the Warsaw University of Technology. Not only You can find many historical monuments here but You can relax here after a busy week as well. During summer days we may listen to concerts of music composed by Chopin.

THE NATIONAL MUSEUM

al. Jerozolimskie 3, tel. 621 10 31, 629 30 93; www.mnw.art.pl

Opening hours:

Monday – closed

Tuesday, Wednesday, Friday, Saturday, Sunday 10 a.m. – 4 p.m.

Thursday 10 a.m. – 6 p.m.

Saturday – no admission only to permanent exhibitions

This is one of the biggest museums in Warsaw. There are many interesting paintings and sculptures in the museum's collection, for example 'Battle of Grunwald' by Jan Matejko. During the year there are many exhibitions of foreign works of art.

During Your stay in Warsaw You can visit galleries as well. One of the most interesting galleries is:

Centrum Sztuki Współczesnej

al. Ujazdowskie 6, Zamek Ujazdowski, tel. 628 12 71, 628 12 73

Opening hours:

Tuesday- Sunday 11.00 a.m. – 5.00 p.m.

Friday 11.00 a.m. – 9.00 p.m.

This Gallery is situated in reconstructed Ujazdowski Castle in the Agrykola Park. Visitors can see exhibitions of modern, young artists or go to the Lab Cinema. The cinema shows only independent productions instead of Hollywood blockbusters.

More about museums and galleries You can find on the website www.poliduda.info in the section Warszawa/przewodnik kulturalny.

Student clubs

There are many clubs in Warsaw. You can find pubs, discos etc. on almost every street. As follows You can find information about the most interesting student clubs.

🌀 Stodoła – ul. Batorego 10

The club is placed near the underground station 'Pole Mokotowskie'. It is the Central Club of Warsaw University of Technology students. It is famous for many parties and concerts. More information about the club is available on the website www.stodola.pl.

🌀 Remont – ul. Waryńskiego 12

This club is placed in the Riviera dormitory, next to the underground station 'Politechnika'. Remont is a typical student club. It is visited not only by students but by people, who finished their higher education many years ago as well. The parties are being held every day. Apart from good music, happy hours are here very often. More information about the club is available on the website www.klubremont.pl.

🌀 Hybrydy – ul. Złota 7/9

The club is located near the underground station 'Centrum'. Foundation of Students and Graduates of the Warsaw University owns this club. Interior decoration of the club looks similar to the interior decoration as it was in the sixties. Parties start at 9 p.m. every day. Concerts, comedian shows and music parties are organised in the club. Usually we can listen to acid jazz, soul, funky, latino, big beat or jazz. There is also a 'chill out room' – Voliera Bar- where You can relax during the party. More information about the club is available on the website www.hybrydy.com.pl.

🌀 Park – al. Niepodległości 196

The club is located in west side of al. Niepodległości, about 50 meters from the underground station 'Pole Mokotowskie'. Park it is student club of students of the Warsaw School of Economics. More information on the website www.park.com.pl.

🌀 Proxima – ul. Żwirki i Wigury 99A

The club is located near monument called 'Pomnik Lotnika'. This is the club of Warsaw University students. More information about the club and its programme is on the website www.klubproxima.com.pl.



Public transport

To get from one place to another in Warsaw, You don't need to take a taxi. You can take advantage of the public transport (buses, trams, underground) – it is not only cheaper but it will take You almost any place You want. Timetables are on every stop and in the Internet (also a WAP service is available). Just visit the website www.ztm.waw.pl (wap.ztm.waw.pl on a mobile phone). Information about ticket prices is available on www.ztm.waw.pl/tariffs-gb.html. Just remember: Routes 1 – 46 are trams, 100 – 525 are day bus routes, 700-805 suburban lines and E-1 – E-5 are the express ones. N01 – N95 are night bus routes.



Money

Currency

The currency in Poland is złoty (PLN). We distinguish coins and notes of different denominations.

Denominations of coins: 5, 2, 1 złoty and 50, 20, 10, 5, 2, 1 groszy. For 1 złoty (which is equal to 100 groszy) we need two coins in denominations of 50 groszy, five coins of 20 groszy etc.




Denominations of notes: 200, 100, 50, 20 and 10 złotych

Example picture of notes can be found at:
nbp.pl/Home.aspx?f=banknoty/Banknoty.htm

One Euro is about 4 PLN [1EUR = 3,78 PLN – 03.08.2007]

Taxes

The most popular tax in Poland is Value Added Tax – VAT. In most cases VAT is 22% of a product's value. There are reduced rates of 7% and 3% for certain products and services. 7% VAT is for non-basic food, tourist services (e.g. Your hotel and restaurant bills), transportation services (e.g. bus tickets), newspaper and magazines. Some products and services are not subject to VAT or have a 0% tax rate like:

-  Health services (staying in hospital, medical treatment)
-  dairy products
-  banking services

- insurance services
- mail and stamps
- education

In Poland we can distinguish other kind of taxes

- Gift tax
- Agriculture tax – it is introduced in places like spa region etc. The cost is about 1 to 4 PLN per day and depends on localization and climatic value
- Property tax

Bank account

A student who takes up studies abroad must have an account in the bank where he or she receives the money and scholarship.

In Poland a foreign student can open a bank account. A bank requires the identity document and certificate about being a student of a certain university. The procedure of opening an account takes a couple of days.

Sometimes a bank does not want to open an account for a foreigner because of his or her low credibility. In such situation a student should ask for help his or her caretaker at the faculty (the university usually helps with opening a bank account).

The best way to avoid any problems with opening a bank account in Poland is to have an account in Your home country.

The banks in Poland are usually open on Monday to Friday from 8.00 to 18.00.



Holidays in Poland

- | | |
|-----------------------------|--------------------------|
| January, the 1st | New Year's Day (day off) |
| January, the 6th | Epiphany |
| January, the 21st | Grandmother's Day |
| January, the 22nd | Grandfather's Day |
| February, the 14th | Valentine's Day |
| March, the 8th | Woman's Day |
| variable date (March/April) | Easter |
| May, the 1st | Labour Day (day off) |

May, the 3rd	National Holiday of the Constitution of May 3rd (day off)
May, the 15th	Pentecost
May, the 26th	Mother's Day
variable date (June)	Corpus Christi (day off)
June, the 1st	Children's Day
June, the 23rd	Father's Day
August, the 15th	Assumption of Virgin Mary (day off)
October, the 14th	Teacher's Day
November, the 1st	All Saints' Day
November, the 2nd	All Soul's Day
November, the 11th	Independence Day (day off)
November, the 30th	St Andrew's Day
December, the 6th	St Claus' Day – gift shower
December, the 24th	Christmas Eve
December, the 25th	Christmas Day (day off)
December, the 26th	Boxing Day (day off)
December, the 31st	New Year's Eve



Other information

Climate in Poland

Poland lies in the zone of temperate climate which features both of maritime and continental climate. Winters may be mild or very cold, while summer is sometimes cold and rainy and sometimes hot and dry. The best time for a tour is summer. Spring begins in March when temperature vary from -1°C to $+20^{\circ}\text{C}$ until the end of May. July is the warmest month. During summer temperature ranges from $+21^{\circ}\text{C}$ to $+32^{\circ}\text{C}$. Autumn begins with September. Days are getting colder. December is the beginning of winter with snowfalls when temperature can even drop down to -20°C . In high parts of mountains the snow stays solid until May.

Telephone calls

Local phone calls

There are phonecards available in Poland. You can buy such cards in kiosks, shops or post offices. They have several values (10, 15, 20 units). You can use them for local and country phone calls. The time of a call made with such a card in a public phone booth will vary depending on the distance of the call.

International phone calls

At every post office You can buy a special phonecard that allow You to call abroad cheaper. Using such cards helps You save up to 70% costs of Your home call (it depends on a country). Prices are available at every post office and in the Internet. Here are some examples of names of international phone cards: 'Telepin ', www.Telepin.pl, 'Telegrosik' www.telegrosik.pl, 'Świat – TELE2' www.tele2.pl. Use the card that is the cheapest for calling Your country. Using the card is very easy: dial the number of card's operator (given on each card), dial the code and then 00 + area code to the country + area code to the city + number of a person You want to call.

Mobile phones

The biggest mobile network operators in Poland are: ORANGE, ERA GSM, PLUS GSM and recently PLAY. They offer telephones for a subscription charge and for pre-paid cards. Orange offers cards 'GO', Era – 'TAK-TAK' and 'HEYAH', while Plus GSM – 'SIMPLUS' and 'SAMI SWOI' and PLAY 'PLAY Karta'. To get a telephone charged with a subscription a person needs to complete some formalities. Therefore it is easier for foreigners to buy a pre-paid card. Starter cards cost from 5 to 40 PLN and are available in every operator's office as well as in many kiosks, stores or post-offices. Telephone prices start at 100 PLN. If You want to reload Your pre-paid account You need to buy a pre-paid card in any kiosk and dial the code.

Tourist information IT

In every big city there is a tourist information office where You can find information about monuments and places worth seeing. You can get maps, post-cards and guides there. Usually people working in tourist information speak two or three languages. Tourist information is often located at airports, railway stations, near main squares or streets. You can also try to find PTTK offices where You can get more information about the place You stay at.

Travelling around the country

You can travel in many ways: by train (PKP), by state buses (PKS) or private buses. All the information about the timetables and tickets are available at the PKP and PKS stations or in the Internet:

PKS information: www.rozklady.com.pl, telephone number 94-36


PKP Information: www.pkp.pl or rozklad.pkp.pl/bin/query.exe/en, telephone number 94-33



Polish students are entitled to get a 37% discount for travelling around the country (they need to have a valid student card). For Intercity trains it is 33% off. Foreign students are entitled to the discount as well. They must have a valid ISIC card (Remember: Euro<26 card does not entitle You to benefit from this discount).



Contacts





Dean's Offices

-  Faculty of Architecture
ul. Koszykowa 55, room 4; tel. 234 52 24, 234 55 50; fax. 628 32 36; www.arch.pw.edu.pl
-  Faculty of Chemistry
Chemistry Building, ul. Noakowskiego 3 , room 100; tel. 234 73 72, 234 75 07; fax. 628 27 41
www.ch.pw.edu.pl
-  Faculty of Electronics and Information Technology
ul. Nowowiejska 15/19, room 115; tel. 660 74 97, 825 37 58; fax. 825 19 84; www.elka.pw.edu.pl
-  Faculty of Electrical Engineering
Main Building; pl. Politechniki 1, room 130, 132; tel. 234 72 17; fax. 625 75 24
www.ee.pw.edu.pl
-  Faculty of Physics
Building of Physics; ul. Koszykowa 75, room 130; tel. 234 76 60; www.if.pw.edu.pl
-  Faculty of Geodesy and Cartography
Main Building; pl. Politechniki 1, room 128; tel. 234 72 23, 621 36 80; tel/fax. 621 36 80
www.gik.pw.edu.pl
-  Faculty of Chemistry and Process Engineering
ul. Waryńskiego 1, room 182; tel. 234 63 10, 234 64 53; www.ichip.pw.edu.pl
-  Faculty of Civil Engineering
Civil Engineering Building; ul. Armii Ludowej 16, room 111; tel. 234 65 95, 825 59 37
fax. 825 88 99; www.il.pw.edu.pl
-  Faculty of Materials Science and Engineering
ul. Wołoska 141, room 204; tel. 234 84 51, 849 99 35; fax. 848 48 75; www.inmat.pw.edu.pl
-  Faculty of Production Engineering
ul. Narbutta 85, room 115, 116; tel. 234 84 31, 234 82 54; www.wip.pw.edu.pl
-  Faculty of Environmental Engineering
ul. Nowowiejska 20, room 110; tel. 234 74 25, 621 45 60; fax. 625-73-77; www.is.pw.edu.pl
-  Faculty of Mathematics and Information Science
Main Building; pl. Politechniki 1, room 203; tel. 234 79 69, 825-45-08; fax. 625-74-60
www.mini.pw.edu.pl

-  Faculty of Power and Aeronautical Engineering
ul. Nowowiejska 24, room 125, 126; tel. 234 73 54, 621 53 10; fax. 625 73 51
www.meil.pw.edu.pl
-  Faculty of Mechatronics
Building of Mechatronics; ul. Św. Andrzeja Boboli 8, room 121; tel. 234 85 89, 234 83 38
fax. 849 99 36; www.mchtr.pw.edu.pl
-  Faculty of Automotive and Construction Machinery Engineering
ul. Narbutta 84, room 0.6; tel. 234 84 35, 849 05 34; www.simr.pw.edu.pl
-  Faculty of Transport
ul. Koszykowa 75, room 111; tel. 234 73 64; tel/fax. 625 00 94; www.it.pw.edu.pl
-  Centre for Biotechnology
ul. Waryńskiego 1, room 011; tel/fax. 234 57 43; www.mcb.pw.edu.pl
-  College of Social Sciences and Administration
ul. Noakowskiego 18/20, staircase A, room 501, 502; tel. 234 64 33, 234 65 25; fax. 234 64 33
www.kns.pw.edu.pl
-  Faculty of Construction, Mechanical and Petrochemical Industry in Płock
Main Building; ul. Łukasiewicza 17, room 213, 09-400 Płock; tel. (0-24) 367 21 54
fax. (024) 367 21 52; www.pw.plock.pl; www.pw.plock.pl/wbmip/wbmip.html
-  College of Economical and Social Sciences In Płock
Main Building; ul. Łukasiewicza 17, room 103, 09- 400 Płock; tel. (0-24), 262 90 08
www.pw.plock.pl; www.knes.pw.plock.pl



Students' Unions at faculties

-  Faculty of Architecture
ul. Koszykowa 55; tel. 234 55 55
-  Faculty of Chemistry
Chemistry Building; ul. Noakowskiego 3, room 52 A; tel. 234 56 33 fax. 628 27 41
e-mail: wrs-ch@samorzad.pw.edu.pl; www.ch.samorzad.pw.edu.pl
-  Faculty of Electronics and Information Technology
ul. Nowowiejska 15/19, room 46 A; tel. 234 78 18 fax. 825 19 84
e-mail: samorzad@elka.pw.edu.pl; www.samorzad.elka.pw.edu.pl
-  Faculty of Electrical Engineering
ul. Koszykowa 75, room 202; tel. 234 75 92; www.ee.pw.edu.pl/samorzad

Faculty of Physics

Building of Physics; ul. Koszykowa 75 , room 313; tel. 234 50 27
e-mail: wrs@samorzad.if.pw.edu.pl; www.samorzad.if.pw.edu.pl

Faculty of Geodesy and Cartography

Main Building; Pl. Politechniki 1, room 135; tel. 234 50 46
e-mail: gik@samorzad.pw.edu.pl; www.gik.samorzad.pw.edu.pl

Faculty of Chemistry and Process Engineering

ul. Waryńskiego 1, room 106 A; tel. 234 63 04
e-mail: samorzad@ichip.pw.edu.pl; www.ichip.pw.edu.pl/samorzad

Faculty of Civil Engineering

Civil Engineering Building; ul. Armii Ludowej 16, room 107; tel. 234 64 79
e-mail: samorzad@il.pw.edu.pl; www.il.pw.edu.pl/~samorzad

Faculty of Material Science and Engineering

ul. Wołoska 141, room 011; tel. 234 87 21
e-mail: samorzad@inmat.pw.edu.pl; www.inmat.pw.edu.pl/samorzad

Faculty of Production Engineering

ul. Narbutta 85, room 312; tel. 234 84 86; www.wip.pw.edu.pl/samorzad

Faculty of Environmental Engineering

ul. Nowowiejska 20, room 613; tel. 234 54 37
e-mail: samorzad@is.pw.edu.pl; www.samorzad.is.pw.edu.pl

Faculty of Mathematics and Information Science

Main Building; Pl. Politechniki 1, room 405/1; tel. 234 51 77
e-mail: wrs-mini@samorzad.pw.edu.pl; <http://samorzad.mini.pw.edu.pl>

Faculty of Power and Aeronautical Engineering

ul. Nowowiejska 24, room 225; tel/fax. 234 54 70; e-mail: wrs@meil.pw.edu.pl
[www: samorzad.meil.pw.edu.pl](http://www.samorzad.meil.pw.edu.pl)

Faculty of Mechatronics

Building of Mechatronics; ul. Św. Andrzeja Boboli 8, room 116; tel. 234 83 33

Faculty of Automotive and Construction Machinery Engineering

ul. Narbutta 84, room 110; tel/fax. 234 84 90; e-mail: simrwrss@simr.pw.edu.pl
[www: samorzad.simr.pw.edu.pl](http://www.samorzad.simr.pw.edu.pl)

Faculty of Transport

ul. Koszykowa 75, room 308; tel. 234 54 52; e-mail: samorzad@wrs.it.pw.edu.pl;
[www: samorzad.it.pw.edu.pl](http://www.samorzad.it.pw.edu.pl)

Centre for Biotechnology

Chemistry Building; ul. Noakowskiego 3, room 301; www.mcb.samorzad.pw.edu.pl

College of Social Sciences and Administration

ul. Noakowskiego 18/20, staircase C, room 05; tel. 234 62 02; e-mail: samorzad@kns.pw.edu.pl

- Faculty of Construction, Mechanical and Petrochemical Industry in Płock
Main Building; ul. Łukasiewicza 17, room 124, 09-400 Płock; tel. (0-24) 264 28 08
e-mail: bimp@samorzad.pw.edu.pl
- College of Economical and Social Sciences in Płock
Main Building; ul. Łukasiewicza 17, room 125, 09- 400 Płock; tel. (0-24) 367 22 38
e-mail: kneis@samorzad.pw.edu.pl

Important phone numbers

Ambulance service	999
Police	997
Fire brigade	998

or using mobile phone – one universal number 112

Municipal police	986
Emergency service for city transport	995
Emergency service for sewage system	994
Emergency service for gas problems	992
Emergency service for power problems	991
Emergency service for heating problems	993
Emergency service for road problems	9633

Emergency accidents
SPZOZ ul. Poznańska 22 (0-22) 525-12-99

Information about accidents 970
ul. Poznańska 22 tel. (0-22) 628-13-13

Help in emergency illness cases (24h a day) (0-22) 525-12-99

Department Śródmieście
ul. Poznańska 22 (0-22) 525-12-99

Department Dworzec Centralny
al. Jerozolimskie 65/79 (0-22) 525-13-15

Department I – Grochów
ul. Grenadierów 34 (0-22) 525-13-01

Department II – Wola ul. Górczewska 27/35	(0-22) 525-13-02
Department III – Mokotów ul. Puławska 120	(0-22) 525-13-03
Department IV – Żoliborz ul. Wrzeciono 41	(0-22) 525-13-04
Department V – Praga ul. Skoczylasa 9	(0-22) 525-13-05
Department VI – Ochota ul. Joteyki 9	(0-22) 525-13-06
Department VII – Ursynów ul. Jastrzębowskiego 22	(0-22) 525-13-07
Department VIII – Ursus ul. gen. Sosnkowskiego 18	(0-22) 525-13-08
Department IX – Bemowo ul. Kartezjusza 2	(0-22) 525-13-09
Department X – Białołęka ul. Marywilska 44	(0-22) 525-13-10
Department XI – Targówek ul. Łojewska 6	(0-22) 525-13-11
Department XII – Międzylesie al. Dzieci Polskich 20	(0-22) 525-13-12
 Medical Service ul. Brzeska 12	 (0-22) 513-33-33



Embassies and consulates

- Embassy of Afghanistan**, ul. Goplańska 1, 02-954 Warsaw, tel. 885 54 10
Embassy of Albania, ul. Altowa 15, 02-386 Warsaw, tel. 824 14 27
Embassy of Algeria, ul. Dąbrowiecka 21, 03-932 Warsaw, tel. 617 58 55
Embassy of Angola, ul. Balonowa 20, 02-635 Warszawa, tel. 646 35 29
Embassy of Saudi Arabia, ul. Stępińska 55, 00-739 Warsaw, tel. 840 00 00
Embassy of Argentina, ul. Brukselska 9, 03- 937 Warsaw, tel. 617 60 28
Embassy of Armenia, ul. Aleksandra Waszkowskiego 11, 02-913 Warsaw, tel. 840 86 20
Embassy of Australia, ul. Nowogrodzka 11, 00-513 Warsaw, tel. 521 34 44

- Embassy of Austria**, ul. Gagarina 34, 00-748 Warsaw, tel. 841 00 81
Embassy of Azerbaijan, ul. Zwycięzców 12, 03-941 Warsaw, tel. 616 21 88
Embassy of Belgium, ul. Senatorska 34, 00-095 Warsaw, tel. 551 28 00
Embassy of Belarus, ul. Wiertnicza 58, 02-952 Warsaw, tel. 742 09 90
Embassy of Brazil, ul. Poselska 11, 03-931 Warsaw, tel. 617 48 00
Embassy of Bulgaria, al. Ujazdowskie 33/35, 00-540 Warsaw, tel. 629 40 71
Embassy of Cambodia, ul. Drezdeńska 3, 03-969 Warsaw, tel. 616 52 31
Embassy of Canada, ul. Matejki 1/5, 00-481 Warsaw, tel. 584 31 00
Embassy of Chile, ul. Okrężna 62, 02-925 Warsaw, tel. 858 23 30
Embassy of China, ul. Bonifraterska 1, 00-203 Warsaw, tel. 831 38 36
Embassy of Columbia, ul. Zwycieczkow 29, 03-936 Warsaw, tel. 617 09 73849 69 99
Embassy of Congo, ul. Miączyńska 50, 02-637 Warsaw
Embassy of Croatia, ul. Ignacego Krasickiego 25, 02-611 Warsaw, tel. 844 23 93
Embassy of Cuba, ul. Rejtana 15/8, 02-516 Warsaw, tel. 848 17 15
Embassy of Cyprus, ul. Pilicka 4, 02-629 Warsaw, tel. 844 45 77
Embassy of the Czech Republic, ul. Koszykowa 18, 00-555 Warsaw, tel. 525 18 50
Embassy of Denmark, ul. Rakowiecka 19, 02-517 Warsaw, tel. 565 29 00
Embassy of Ecuador, ul. Rejtana 15, room 15, 02-516 Warsaw, tel. 848 72 30
Embassy of Egypt, ul. Alzacka 18, 02-972 Warsaw, tel. 617 69 73
Embassy of Estonia, ul. Karwińska 1, 02-639 Warsaw, tel. 881 18 10
Embassy of Finland, ul. Chopina 4/8, 00-559 Warsaw, tel. 598 95 00
Embassy of France, ul. Piękna 1, 00-477 Warsaw, tel. 529 30 00
Embassy of Germany, ul. Dąbrowiecka 30, 03-932 Warsaw, tel. 584 17 00
Embassy of Great Britain, al. Róż 1, 00-556 Warsaw, tel. 311 00 00
Embassy of Greece, ul. Górnośląska 35, 00-432 Warsaw, tel. 622 94 60
Embassy of Hungary, ul. Chopina 2, 00-559 Warsaw, tel. 628 44 51
Embassy of India, ul. Rejtana 15 ap. 2-7, 02-516 Warsaw, tel. 849 58 00
Embassy of Indonesia, ul. Estońska 3/5, 03-903 Warsaw, tel. 617 51 79
Embassy of Ireland, ul. Mysia 5, 00-498 Warsaw, tel. 849 66 33
Embassy of Iran, ul. Królowej Aldony 22, 03-928 Warsaw, tel. 617 15 85
Embassy of Iraq, ul. Dąbrowiecka 9a, 03-932 Warsaw, tel. 617 57 73
Embassy of Israel, ul. Krzywickiego 24, 02-078 Warsaw, tel. 597 05 00
Embassy of Italy, ul. Dąbrowskiego 6, 00-055 Warsaw, tel. 826 34 71
Embassy of Japan, ul. Szwoleżerów 8, 00-464 Warsaw, tel. 696 50 00

Embassy of Korean Peoples Democratic Republic,

ul. Bobrowiecka 1a, 00728 Warsaw, tel. 840 58 13

Embassy of Latvia, ul. Królowej Aldony 19, 03-928 Warsaw, tel. 617 43 89

Embassy of Lithuania, al. Ujazdowskie 14, 00-478 Warsaw, tel. 625 33 68

Embassy of Morocco, ul. Starościńska 1 ap. 11/12, 02-516 Warsaw, tel. 849 63 41

Consulate of New Zealand, al. Ujazdowskie 51, 00-536 Warsaw, tel. 521 05 00

Embassy of Nigeria, ul. Wiertnicza 94, 02-952 Warsaw, tel. 848 69 44

Embassy of Norway, ul. Chopina 2a, 00-559 Warsaw, tel. 696 40 30

Embassy of Pakistan, ul. Starościńska 1 ap. 1/2., 02-516 Warsaw, tel. 849 48 08

Embassy of Palestine, ul. Starościńska 1 ap. 7, 02-516 Warsaw, tel. 848 77 72

Embassy of Portugal, ul. Francuska 37, 03-905 Warsaw, tel. 511 10 10

Embassy Republic of Korea, ul. Szwoleżerów 6, 00-464 Warsaw, tel. 559 29 00

Embassy of Romania, ul. Chopina 10, 00-559 Warsaw, tel. 628 31 56

Embassy of Russia, ul. Belwederska 49, 00-761 Warsaw, tel. 621 34 53

Embassy of Spain, ul. Myśliwiecka 4, 00-459 Warsaw, tel. 622 42 50

Embassy of South Africa, ul. Koszykowa 54, 00-675 Warsaw, tel. 625 62 28

Embassy of Slovakia, ul. Litewska 6, 00-581 Warsaw, tel. 525 81 10

Embassy of Switzerland, al. Ujazdowskie 27, 00-540 Warsaw, tel. 628 04 81

Embassy of Sweden, ul. Bagatela 3, 00-585 Warsaw, tel. 640 89 00

Embassy of Thailand, ul. Willowa 7, 00-116 Warsaw, tel. 849 14 06

Embassy of Tunisia, ul. Myśliwiecka 14, 00-459 Warsaw, tel. 628 25 86

Embassy of Turkey, ul. Malczewskiego 32, 02-622 Warsaw, tel. 646 43 21

Embassy of Ukraine, al. Szucha 7, 00-580 Warsaw, tel. 629 34 46

Embassy of USA, al. Ujazdowskie 29/31, 00-540 Warsaw, tel. 504 20 00

Embassy of Venezuela, ul. Rejtana 15 ap. 10/11, 02-516 Warsaw, tel. 646 18 46

Embassy of Vietnam, ul. Resorowa 36, 02-959 Warsaw, tel. 651 60 98.

Embassy of Yemen, ul. Zwycięzców 36, 03-943 Warsaw, tel. 617 60 25

Embassy of Yugoslavia, al. Ujazdowskie 23/25, 00-540 Warsaw, tel. 525 60 41



Selected international cultural centres

British Council

www.britishcouncil.pl

Det Danske Kultur Institut

www.dik.org.pl

Deutsches Historisches Institut Warschau

www.dhi.waw.pl

Goethe-Institut

www.goethe.de/warschau

Institut Français de Varsovie

www.france.org.pl/francpol/ifv.htm

Instituto Cervantes

www.cervantes.es

Instituto Italiano di Cultura di Varsovia

www.iicvarsavia.esteri.it

Österreich Institut Warszawa

www.oesterreichinstitut.waw.pl

Maps

Map of the Main Campus of WUT

1. Gmach Główny
2. Gmach Chemii
3. Gmach Nowej Kreszlarni – Wydział Transportu
4. Gmach Technologii Chemicznej (Wydział Chemiczny)
5. Gmach Stary Lotniczy (Wydział Mechaniczny Energetyki i Lotnictwa)
6. Gmach Lotniczy – Dziekanat Wydziału Mechanicznego Energetyki i Lotnictwa
7. Gmach Aerodynamiki (Wydział Mechaniczny Energetyki i Lotnictwa)
8. Gmach Elektrotechniki (Wydział Elektryczny)
9. Gmach Fizyki
10. Gmach Inżynierii Środowiska
11. Gmach Mechaniki (Wydział Elektryczny)
12. Gmach Starej Kotłowni (Wydział Elektryczny)
13. Budynek „Pod Kominem” (Wydział Elektryczny)
14. Gmach Biurowy
15. Gmach Szkoły Biznesu Politechniki Warszawskiej
16. Gmach Architektury
17. Gmach Techniki Ciepłej (Wydział Mechaniczny Energetyki i Lotnictwa)
18. Budynek Centralnej Stołówki
19. Gmach Elektroniki (Wydział Elektroniki i Technik Informatycznych)
20. Gmach Inżynierii Lądowej
21. Dom Studencki Riwiera
22. Budynek Sportowy
23. Przychodnia Lekarska
24. Dom Studencki „Mikrus”
25. Gmach Inżynierii Chemicznej (Wydział Inżynierii Chemicznej i Procesowej)
26. Stadion Sportowy
27. Centralny Klub Studencki Stodoła
28. Hotele Politechniki Warszawskiej
29. Budynek mieszkalne



Map of the South Campus of WUT

1. Gmach Mechatroniki
2. Gmach Stary Technologiczny (Wydział Inżynierii Produkcji)
3. Gmach Nowy Technologiczny – Dziekanat Wydziału Inżynierii Produkcji
4. Gmach Samochodów i Ciągników – Wydział Samochodów i Maszyn Roboczych
5. Gmach Inżynierii Materiałowej



Map of the Main Campus of WUT in Płock

1. Gmach Główny
2. Gmach dydaktyczny
3. Laboratorium Instytutu Budownictwa
4. Gmach Mechaniki
5. Budynek Warsztatów
6. Dom Studencki „Jachowicza”
7. Dom Studencki „Wcześniak”
8. Budynek Stołówki





Notes

